

### Safety Precautions

- ◆ When performing any wet maintenance, always put out wet floor signs and caution tape. Remove when finished.
- ◆ Carefully follow each product's label instructions and MSDS for proper use and personal protective equipment.



### Newly Installed Floor Care

- ◆ Permit foot traffic on the new floor after waiting the time referenced for the adhesive used.
- ◆ Keep furniture, fixtures and rolling traffic off the new floor for at least 48 hours with trowel applied adhesives.
- ◆ Allow immediate foot and rolling traffic when the flooring is installed using EcoSpray or EnviroSTIX adhesives.
- ◆ Always use plywood or other boards when moving heavy objects across the floor.
- ◆ Remove adhesive residue using a clean cloth dampened with mineral spirits. Follow label and MSDS instructions.
- ◆ Sweep, dust mop or vacuum the floor to remove all loose dirt and grit. Lightly damp mop with well rung mop as needed.
- ◆ Wait 72 hours (3 days) before wet cleaning the new floor.

### Preventative Floor Care

- ◆ Use proper walk-off matting at all entries and where needed to trap soiling and contaminants before reaching the floor. Mats should be appropriate for soil load and weather conditions and have a non-staining backing.
- ◆ Use appropriate floor protectors under all chairs and furniture. Floor glides should have a smooth flat base at least **1 inch in diameter**. Castors should have large diameter wheels with a **smooth flat tread surface**. **Do not use castors that are narrow, have a curved tread or that have a ridge protruding at the center seam.**
- ◆ When machine cleaning, always wet the pad before use on the floor. **Never use a black or a build-up removal pad.**

**NOTE:** Quality maintenance products like those from **Hilway Direct** or an equal are recommended.

### Initial Cleaning (After 72 hours)

- ◆ Sweep, dust mop or vacuum the floor to remove all loose dirt and grit. Do not use treated dust mops.
- ◆ Apply properly diluted **Hilway Direct Neutral Cleaner** (1:10 - 10 oz./gal.). Mix stronger solution for heavy soiled floors. Lightly apply solution and machine scrub with a 3M 5100 **Red pad** (or equal). Do not over apply solution or allow it to stand or dry on floor. Remove solution, rinse thoroughly with clean water and allow to dry. Fans or air movers speed up dry time.

There are 3 options for maintaining TOLI Lightwood flooring; No finish, Using a Cleaner/ Maintainer or Applying a Finish.

### OPTION I - No Finish Applied

#### Routine Maintenance (Daily or as needed)

- ◆ Sweep, dust mop or vacuum the floor to remove all loose dirt and grit. Do not use treated dust mops.
- ◆ Apply **Hilway Direct Neutral Cleaner** (1/2 oz./gal.) with mop or auto scrubber using a 3M 5100 **Red pad** (or equal).
- ◆ To maintain optimal appearance, regular machine cleaning is recommended.

#### Periodic Deep Cleaning

- ◆ Sweep, dust mop or vacuum the floor to remove all loose dirt and grit. Do not use treated dust mops.
- ◆ Machine scrub the floor using **Hilway Direct Neutral Cleaner** diluted (1:10 - 10 oz./gal.) in cool water. Let solution stand 5-10 minutes then machine scrub with a 3M 5100 **Red pad** (or equal). Do not let solution dry on floor.
- ◆ Remove solution, rinse thoroughly with clean water and allow to dry. Fans or air movers speed up dry time.
- ◆ If the desired visual is not restored, it indicates that a cleaner maintainer or floor finish process is needed.

### OPTION II - Using Cleaner Maintainer (Hilway Direct Plus)

**Hilway Direct Plus** is a high solids floor finish and neutral pH cleaner combined into one product. Easy to apply and maintain, **Hilway Direct Plus** provides a complimentary satin gloss level that does not require buffing or stripping.

## Application

- ◆ Sweep, dust mop or vacuum the floor to remove all loose dirt and grit. Do not use treated dust mops.
- ◆ Prepare the floor using **Hilway Direct AllSafe Stripper** (1:10 - 10 oz./gal.). Let solution stand 10 minutes then machine scrub. Do not let solution dry on floor. Remove solution, rinse thoroughly with clean water and allow to dry.
- ◆ Shake Hilway Direct Plus for 30 seconds and let stand for 5 minutes. Do not apply until the floor is completely dry.
- ◆ Once the surface is clean, apply 2-3 thin even coats of **Hilway Direct Plus** with a finish mop or microfiber applicator. Allow each coat to air dry (usually 30-60 minutes). **Do not use fans.** Allow to dry overnight before heavy traffic.

### Routine Maintenance (Daily or as needed)

- ◆ Sweep, dust mop or vacuum the floor to remove all loose dirt and grit. Do not use treated dust mops.
- ◆ Apply **Hilway Direct Plus** (1 oz./per gal.) with mop or auto scrubber using a 3M 5100 **Red pad** (or equal).
- ◆ To maintain optimal appearance, regular machine cleaning is recommended.

### Periodic Maintenance Options

- ◆ **To increase the shine, Buff** the cleaned floor with a 175 rpm machine using a **White or Buffing pad**.
- ◆ **To remove scuffs, Buff** the clean floor with a 175 rpm machine using a 3M 5100 **Red pad (or equal)**. If desired results are not achieved, **apply additional** coat of **Hilway Direct Plus** with finish mop or microfiber applicator.
- ◆ **To remove Black marks, Machine scrub** the floor with **Hilway Direct AllSafe Stripper** (2-4 oz./gal.) in warm water. Use a 3M 5300 **Blue pad** (or equal). Rinse thoroughly with clean water and allow to dry.
- ◆ **To restore Alcohol based hand sanitizer spots and Dull or Worn Finish, apply additional** coat of **Hilway Direct Plus** in the affected areas with finish mop or microfiber applicator. Follow Label instructions.
- ◆ **Stripping Procedure** (Optional): When required to remove **Hilway Direct Plus**, apply properly diluted **Hilway Direct AllSafe Stripper** (1:5 - 20 oz./gal.) in cool water. Let solution stand 10 minutes. Machine scrub floor with 3M 5300 **Blue pad** (or equal). Do not let solution dry on floor. Remove solution, rinse thoroughly with clean water and allow to dry.

## OPTION III – Floor Finish (Matte, Satin & Gloss)

### Application

- ◆ Sweep, dust mop or vacuum the floor to remove all loose dirt and grit. Do not use treated dust mops.
- ◆ Prepare the floor using **Hilway Direct AllSafe Stripper** (1:10 - 10 oz./gal.). Let solution stand 10 minutes then machine scrub. Do not let solution dry on floor. Remove solution, rinse thoroughly with clean water and allow to dry.
- ◆ Shake **Hilway Direct Finish** for 30 seconds and let stand for 5 minutes. Do not apply until the floor is completely dry.
- ◆ Once the surface is clean, apply 2-3 thin even coats of **Hilway Direct Finish** with a finish mop or microfiber applicator. Allow each coat to air dry (usually 30-60 minutes). **Do not use fans.** Allow to dry overnight before heavy traffic.
- ◆ For enhanced durability or increased gloss, apply 3 or more coats of floor finish.

### Routine Maintenance (Daily or as needed)

- ◆ Sweep, dust mop or vacuum the floor to remove all loose dirt and grit. Do not use treated dust mops.
- ◆ Apply **Hilway Direct Neutral Cleaner** (1/2 oz./gal.) with mop or auto scrubber using a 3M 5100 **Red pad** (or equal).

### Periodic Deep Cleaning / Floor Stripping

- ◆ Sweep, dust mop or vacuum the floor to remove all loose dirt and grit. Do not use treated dust mops.
- ◆ Deep clean using **Hilway Direct Neutral Cleaner** (1:10 - 10 oz./gal.). Strip using **Hilway Direct AllSafe Stripper** (1:5 - 20 oz./gal.) in cool water. Let solution stand 5-10 minutes.
- ◆ Machine scrub floor with 3M 5300 **Blue pad (or equal)**. Do not let solution dry on the floor.
- ◆ Completely remove solution with wet-dry vacuum or auto scrubber.
- ◆ Remove solution from floor and rinse thoroughly with clean water. Fans or air movers speed up the drying time.
- ◆ After Stripping the floor, apply 2 or more thin coats of **Hilway Direct Floor Finish** (Matte, Satin or Gloss) as desired.

### Recommended Maintenance Products

For a list of recommended maintenance products, please refer to [CBC Flooring Maintenance Products Guide](#)

### Contact Information

For additional information, please call 919-230-8700

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